

**FAMILY YMCA OF MARION AND POLK COUNTIES  
JOB DESCRIPTION  
YMCA CAMP SILVER CREEK**



**JOB TITLE:** Waterfront Director  
**REPORTS TO:** Camp Director  
**FLSA TYPE:** Full Time; Seasonal; Exempt  
**DEPARTMENT:** Camping

**GENERAL FUNCTION**

The Waterfront Director is responsible for all design and implementation of all lake and pool activities and the safety of staff and campers using the lake and pool.

**ENTRY REQUIREMENTS AND TRAINING**

- Age 21 or over by June 1
- Two years of college or equivalent in camping experience.
- Holds either: lifeguard training from a nationally recognized certifying body or swim instructor certification from a nationally recognized certifying body.
- Has at least six weeks previous experience in a management or supervisory position at a similar aquatic area or has completed additional aquatics management or supervision training from a nationally recognized aquatics organization.
- Prior leadership with groups of children at camps, youth groups, community groups.
- Supervisory experience, especially with one's peers, preferred.
- Possesses desire and ability for working with children.
- Ability to understand the needs of campers and place campers' needs and camp's needs ahead of personal needs.
- Ability to relate effectively to one's peers, supervisors, and children effectively.
- Find enjoyment in outdoor living and have an appreciation and understanding of the natural environment.
- Possess flexibility, maturity, and the ability to work with a minimum of supervision.
- Good character and ability to act as a role model for youth.
- Current First Aid & CPR Certification.

**PRINCIPAL ACTIVITIES**

- Supervise staff assigned to pool and lake activities.
- Conduct ongoing observation of staff measuring: use of established safety regulations, appropriate instruction, and their ability to identify and manage environmental and other hazards related to the aquatic activity.
- Conduct skills check/verification of all lifeguards.
- Design and implement pool instructional programs.
- Serve as a good role model for camp behavior for staff and campers.
- Assume responsibility for the health, welfare, and safety of campers under their supervision.
- Create a safe environment for all participants including use of safety ratios.
- Ensure staff are familiar with all camp, waterfront, and emergency procedures.
- Maintain pool, lake, and surrounding area.
- Communicate with supervisor and vendor for all program needs.
- Provide coverage for cabin groups as needed.
- Assist with facilitating Dining Hall prior to, during, and after meals.

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**WORKING CONDITIONS**

- Physically able to accompany campers to and participate in all camp activities.
- Able to communicate verbally with campers and to provide instructions.
- Possess visual and auditory ability to respond to critical incidents and physical ability to act swiftly in emergency situations.
- Able to observe camper behavior, respond to health and safety concerns and deal appropriately with camper behavior.
- Able to work long hours including nights and weekends.
- Able to work outdoors in varying weather conditions (rain, heat, etc) and live in a rustic outdoor setting.
- Able to follow all camp rules and YMCA policies and procedures as outlined in the Staff Handbook.
- May work at another location as needed.

**This job description may not be all inclusive and employees are expected to perform all other duties as assigned and directed by management. Job descriptions and duties may be modified when deemed appropriate by management.**

**Employee Name:** \_\_\_\_\_

**Employee Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_