



Qualifications and Responsibilities of Officers

All students wishing to run for an office must file a Declaration of Candidacy by the deadline date specified in the current calendar. Write-ins will be allowed for the Youth Governor candidate, President of the Senate, and Speaker of the House at pre-leg. However, write-in candidates will not be introduced or allowed to give a campaign speech at pre-leg, but they may actively campaign and put up posters. No write-in candidates are allowed for committee chair or at the Youth Governor election during the session in Salem.

Secretary of State (Youth Governor the following year)

Qualifications:

- Maturity, judgment, knowledge of public affairs and public speaking, and must have attended at least one prior Youth Legislature.

Responsibilities:

- Serve as a role model for program participants.
- Attend the Wednesday Workshop for Legislative Leaders.
- Be familiar with the content of all proposed legislation.
- Give the inaugural address to the Opening Joint Session.
- Give the closing address at the Closing Joint Session.
- Preside over the Youth Governor's Banquet.
- Sign or veto each bill passed by the Legislature.
- Serve as an ex-officio member of the Program Committee of the Oregon YMCA Youth and Government Program during the succeeding year.
- Attend the National Conference of YMCA Youth Governors in Washington D.C.

President of the Senate

Qualifications:

- Poise, mental alertness, thorough knowledge of parliamentary procedure, a high degree of ability as a presiding officer and must have attended at least one prior Youth Legislature.

Responsibilities:

- Serve as a role model for program participants.
- Attend the Wednesday Workshop for Legislative Leaders.
- Preside over all sessions of the Youth Senate and Senate docket committee in accordance with the Standing Rules of Procedure.
- Be responsible for an inspirational message (poem, music, reading, etc.) at the opening of each session.
- Work with legislative committees.
- Preside at joint sessions of the Legislature.



Qualifications and Responsibilities of Officers (cont.)

Speaker of the House

Qualifications:

- Poise, mental alertness, thorough knowledge of parliamentary procedure and the program, Standing Rules of Procedure, a high degree of ability as a presiding officer. Must have attended at least one prior Youth Legislature.

Responsibilities:

- Serve as a role model for program participants.
- Attend the Wednesday Workshop for Legislative Leaders.
- Preside over all sessions of the Youth House of Representatives and House docket committee in accordance with the Standing Rules of Procedure.
- Be responsible for an inspirational message (poem, music, reading, etc.) at the opening of each session.
- Work with legislative committees.
- Preside over Thursday night dinner.

Clerk of the House or Senate

Qualifications:

- Good organizational and reading skills. Must have attended at least one prior Youth Legislature.

Responsibilities:

- Serve as a role model for program participants.
- Attend the Wednesday Workshop for Legislative Leaders. Custodian of all official documents of the House or Senate.
- Receive and place legislation on the official docket as it comes out of committee or from the other chamber of the Legislature.
- Assist the presiding officer as requested.

Reading Clerk of the House or Senate

Qualifications:

- Outstanding reader and speaker with good organizational skills.

Responsibilities:

- Serve as a role model for program participants.
- Attend the Wednesday Workshop for Legislative Leaders.
- Read measures to the legislators as requested.
- Take roll calls.
- Read aloud items brought before the Legislature as requested.



Qualifications and Responsibilities of Officers (cont.)

Sergeant-At-Arms of the House or Senate

Qualifications:

- Good people skills and capable of handling large groups of persons in a mature manner. Willingness and ability to enforce rules of the House or Senate.

Responsibilities:

- Serve as a role model for program participants.
- Attend the Wednesday Workshop for Legislative Leaders.
- Maintain order in the House or Senate, and at all official legislative gatherings.
- Aid and assist in directing all alternates, observers, and visitors to the galleries.
- Permit only persons bearing appropriate floor passes to be on the floor of the House or Senate.
- Assist the Page Advisor with the supervision of the pages, as requested.

Committee Chairpersons

Qualifications:

- Experienced at presiding over meetings and capable of handling large discussion groups in a mature manner. Must have attended at least one prior Youth Legislature. Willingness and ability to use Standing Rules of Procedure in committee sessions.

Responsibilities:

- Serve as a role model for program participants.
- Attend Wednesday Workshop for Legislative Leaders.
- Preside over all committee meetings in accordance with the Standing Rules of Procedure.
- Report to the House and Senate regarding committee action taken.
- Attend House/Senate docket committee meetings.



Qualifications and Responsibilities for Other Positions

Pages

Qualifications:

- Freshman students from the Salem area may participate in the program as Pages to the Youth Governor, Speaker of the House, President of the Senate, and the legislators.
- A Youth and Government Program Committee member or schoolteacher serves as their advisor during the session in Salem. Housing and transportation are not provided. However, they are welcome to attend the Thursday and Friday evening functions if they desire. Contact the Program Director for further information regarding registration, etc.

Responsibilities:

- Act as messengers between Governor's office, House and Senate and within these areas.
- Attend training sessions and any other page meetings called in Salem.

Photographer

The student photographer may be selected by the Program Director in coordination with the school advisors. The photographer is not a legislator and does not write a measure or participate in the legislative process. He/she has unlimited access to the Youth Governor's office, committee sessions, and the floor of the House and Senate for the purpose of taking photos for the Friday evening slide show.

The photographer must provide cameras and slide projectors (although the YMCA may have some equipment available if needed.). The photographer will receive the same housing and meals as a legislator. If you have a student who is qualified and interested, please contact the Program Director for more information.

Qualifications:

- Good working knowledge of cameras and photography equipment, knowledge of fill, processing and printing techniques, slide show equipment and set-up, and ability to work under pressure and with other people.

Responsibilities:

- Obtain photographs suitable for a slideshow during Pre-Leg, the Wednesday Workshop for Legislative Leaders and at the legislative session in Salem.
- Create a slide show for presentation at the Youth Governor's banquet.
- Be aware of and seek out newsworthy events.