



MEASURE INSTRUCTIONS

Oregon YMCA Youth & Government

Family YMCA of Marion and Polk Counties
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MEASURE DRAFTING INSTRUCTIONS

General Policies:

- Not less than two or more than three students shall sponsor a measure.
- Each student shall sponsor only one measure.
- All measures must be submitted by the postmark date in the calendar.
- Measures must be camera ready and on the form provided by the State Office.
- Measures must be typed and double-spaced beginning with the title (bills), address clause (memorials) or preamble (whereas clause). See below for further instructions.
- Do not insert committee assignment or measure number.
- All correctly submitted measures will be assigned to a committee and published in the measure book.
- All substitutions, amendments, re-typing, correcting of grammatical errors, or other changes to the published measures may be done only by the appropriate committee during the session in Salem. If the sponsors wish to submit an amended version of their measure, they must introduce it into the committee session for a motion and vote to amend.

Jurisdiction:

The state legislature does not have the authority to pass measures about the following:

- Powers of Congress – i.e. raising money, regulating interstate commerce or U.S. foreign policy.
- Issues which may be unconstitutional under either the state or U.S. constitution, i.e. limiting the freedom of state or press, limiting rights of a defendant in a criminal case or discrimination based upon race, religion, sex or age.

Types of Measures:

A measure may be one of the three types:

- **Bill:** Used to enact a new law or change an existing law by adding, repealing, or amending.
- **Joint Memorial:** Used to request action or express an opinion to Congress or the President.
- **Resolution:** Used to state a policy or directive to a state agency. Also used to express gratitude, regret or concern about a state issue that does not require a law, i.e.: declaring the fourth Thursday of February as "Youth and Government Day."
 - Concurrent Resolution: Used to express sympathy, gratitude, etc.
 - Joint Resolution: Used to amend the state constitution, direct a state agency or a state a policy.

Bill (See example in Measure Writing file)

- Title – on line one (1) of a bill. Begins with the words "Relating To". The title generally describes the subject matter of the bill.
- Should contain only one subject matter and issue.
- List existing laws that are being repealed or amended.
- Enacting Clause – "BE IT ENACTED BY THE PEOPLE OF THE STATE OF OREGON"



Bill (cont.)

- Type in all capital letters on the next line immediately following the title – required on every bill.
- Body – Immediately follows enacting clause and contains actual legislation.
- Should not contain reasons for the law or why it is a good idea (“Whereas” clauses).
- Each new thought should be contained in a separate section.

Amending an existing Bill (See example in Measure Writing file)

- Body of bill must contain complete section being amended.
- Words to be added are underlined and words to be omitted are [bracketed].
- Body of bill should contain separate section for each section of ORS being amended.
- Begin each section with “ORS - - - is amended to read...”
- If repealing entire statute or section of statute, may do so without including entire section in brackets. Simply provide “ORS ---- is repealed”.
- List ORS numbers in numerical order with lowest number first.

Special Provisions

- Emergency Clause
 - Bills take effect ninety days after the end of the session. If the bill is to take effect sooner, an emergency clause must be included (except for bills relating to taxation).
 - Example: “Section __. This Act being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist and this Act shall take effect on its passage”... “and this Act shall take effect on the __ day of __, 20__”.
- Referendum Clause
 - Used if the legislature wants the bill to be voted upon by the people.
 - Example: “Section __. This Act shall be submitted to the people for their approval or rejection at the next regular general election held throughout the state”.

Joint Memorial (See example in Measure Writing file)

- Address Clause – Begins on line one (1). “To the Honorable Senate and House of Representatives of the United States of America, in Congress assembled” or “To His Excellency, the Honorable President of the United States”.
- Introductory Clause – Follows the address clause. “We, your memorialists, the 70th Youth Legislative Assembly of Oregon YMCA Youth and Government, in session assembled, most respectfully represent as follows:”
- Preamble – “Whereas” clauses; states reasons for memorial. May be omitted if desired.
- Resolving Clause – States what is to be done. “Be It Resolved by the 70th Youth Legislative Assembly of Oregon YMCA Youth and Government that ...”



Resolution (See example in Measure Writing file)

- Preamble – “Whereas” clauses; states reasons for resolution. NOTE: not used when amending Oregon Constitution.
- Resolving Clause – States what is to be done. “Be It Resolved by the 70th Youth Legislative Assembly of Oregon YMCA Youth and Government that...”

Amending the Oregon Constitution (See example in Measure Writing file)

- Done by Joint Resolution.
- Rules for amending, adding and repealing sections are the same as for bills.
- The last section of the resolution should be the referendum clause. “The amendment proposed by this resolution shall be submitted to the people for their approval or rejection at the next regular general election held throughout the state”.



MEASURE PREPARATION INSTRUCTIONS

Measures may be submitted either as typed hard copies or electronically in MS Word. In either case, use only the measure template forms and lowercase Arial 11 pt. font black letters on a white background. Use the same measure template form for multiple paged measures.

Lines should be double spaced and consecutively numbered beginning with the title (relating to) line.

Complete:

- Page number(s) Example: Page 1 of 1, Page 1 of 3, Page 2 of 1, etc.
- Sponsors: At least 2 and not more than 3. Indicate Primary and Secondary Sponsors on Measure Attachment Form (below). Primary Sponsor will be assigned to the same assembly as the measure (House or Senate). Secondary will be assigned to other assembly. Any third sponsors will be assigned to House.
- School/YMCA/Club: Enter school, YMCA or club name.
- Heading in parentheses for type of measure (A Bill for an Act); (Joint Resolution); (Joint Memorial), etc.

Complete a Measure Attachment Form (below) for each measure. If sending hard copies, paperclip form (*not staple*) to each measure. Double check to insure that you have a form for each measure submitted and that the names on the form agree with the names on the measure. If sending electronically, all forms may be sent as a separate file.

Send measures and forms to: Nekole Baurer, Family YMCA of Marion and Polk Counties, 685 Court Street, Salem OR 97301 or to nbaurer@theyonline.org. Be sure to retain a copy for your records.



MEASURE ATTACHMENT FORM

Relating to: _____

Primary Sponsor (will be assigned to same chamber as the measure):

Secondary Sponsor (will be assigned to opposite chamber as measure):

Tertiary Sponsor (if applicable, will be assigned to the House):

School/YMCA/Club: _____

OFFICE USE ONLY:

Measure No: _____

Committee _____



CHECKLIST

- Has only one subject matter.
- Has not less than two, or more than three sponsors.
- Title accurately expresses subject matter.
- Relates to state issues – not federal, county or city issues.
- Conforms to state and U.S. constitutions.
- Uses concise, everyday language.
- Is brief and simple.
- Is consistent with its purpose.
- Contains appropriate enacting clause.
- Is divided into appropriate sections.
- Matter to be deleted is [bracketed].
- Matter to be added is underlined.
- Contains appropriate definitions, if required.
- If measure requires expenditure of money, the amount and source of the funds are identified.
- Includes an effective date.
- Is typed accurately and double spaced on form provided by State Office for the current year.



For Office use only
Measure Number:
Committee:
Page Number:

Sponsors:

School/YMCA/Club:

(A BILL FOR AN ACT)

1 Relating to: Relating to mandatory drug testing for public high school sports programs.

2 BE IT ENACTED BY THE PEOPLE OF THE STATE OF OREGON:

3 SECTION ONE: Definitions.

4 A. Public high school shall be defined as any state funded secondary school with grades 9-12.

5 B. Sports shall be defined as any athletic activity recognized by the Oregon School Activities

6 Association.

7 SECTION TWO: All public high schools in Oregon will be required to participate in mandatory

8 drug testing for student athletes. The participants for mandatory drug testing will be chosen at

9 random by a computer-automated system from a list of all athletes participating in each

10 school's sports teams. Ten-percent of each of the teams will be tested. The drugs that will be

11 tested for include Schedule I and II controlled substances.

12 SECTION THREE: There will be a five-dollar fee to each participant. This fee will either be

13 added to the school's existing athletic fee or will become its own athletic fee for schools that

14 don't already have one.

15 SECTION FOUR: Refusal and/or failure to take the test will result in termination of the

16 student's involvement in their current season sport, as well as recommendation for counseling

17 or diversion.

18 SECTION FIVE: The Oregon Department of Education shall administer rules that will provide for

19 due process and second chances for students who test positive for the aforementioned

20 substances.

21 SECTION SIX: This bill shall take effect on August 1, 2008.



For Office use only
Measure Number:
Committee:
Page Number:

Sponsors:

School/YMCA/Club:

(A BILL FOR AN ACT)

1 Relating to: Discrimination in public schools, amending ORS. 659.150

2 BE IT ENACTED BY THE PEOPLE OF THE STATE OF OREGON:

3 SECTION 1. ORS 659.150 is amended to read:

4 (1) As used in the section "discrimination" means any act that unreasonably differentiates
5 treatment, intended or unintended, ~~or any act that is fair in form but discriminatory in~~
6 operation, either of which is based on age, disability, national origin, race, marital status,
7 religion, [or] sex or sexual orientation.

8 (2) [No] A person in Oregon ~~[shall]~~ shall not be subjected to discrimination in any public
9 elementary, secondary, ~~or community college education program or service, school or~~
10 interschool activity or in any higher education program or service, school or interschool activity
11 where the program, service, school or activity is financed in whole or in part by moneys
12 appropriated by the Legislative Assembly.

13 (3) The State Board of Education and the State Board of Higher Education shall establish rules
14 necessary to [insure] ensure compliance with subsection (2) of this section in the manner
15 required by ORS 183.310 to 183.550.

16 SECTION 3. This bill shall take effect on September 3, 2003



For Office use only
Measure Number:
Committee:
Page Number:

Sponsors:

School/YMCA/Club:

(JOINT MEMORIAL)

1 TO THE HONORABLE SENATE AND HOUSE OF REPRESENTATIVES OF THE UNITED
2 STATES OF AMERICA, IN CONGRESS ASSEMBLED;
3 We, your memorialists, the 61st Youth Legislative Assembly of Oregon YMCA Youth and
4 Government, in session assembled, most respectfully represent as follows:
5 WHEREAS in the past the United States government has restricted individual freedoms during
6 times of strife; and
7 WHEREAS U. S. citizens' tensions and emotions have reached peak levels following the
8 September 11 attacks; and
9 WHEREAS acts of violence have been committed upon those who have expressed their opinions
10 against government actions; and
11 WHEREAS protection of those who speak in opposition of the government could be better used
12 to defend the United States as a whole; and
13 WHEREAS in an effort to eliminate propaganda of the United States needs to present a national
14 front to opposing countries through full support of the government:
15 BE IT RESOLVED BY THE 61st YOUTH LEGISLATIVE ASSEMBLY OF OREGON YMCA
16 YOUTH AND GOVERNMENT that:
17 SECTION 1: All public actions and speech against or criticizing our nation's strategies and
18 actions to resolve the threat of terrorism against the United States shall be prohibited.



For Office use only
Measure Number:
Committee:
Page Number:

Sponsors:

School/YMCA/Club:

(JOINT RESOLUTION)

- 1 Relating to the penalty for aggravated murder; amending Article 1, Section 40 of the
- 2 Oregon Constitution;
- 3 BE IT RESOLVED BY THE 61st YOUTH LEGISLATIVE ASSEMBLY OF OREGON YMCA
- 4 YOUTH & GOVERNMENT that:
- 5 SECTION 1. Article 1, Section 40 of the Oregon Constitution is amended to read:
- 6 Section 40. Penalty for Aggravated Murder. Notwithstanding sections 15 and 16 of the
- 7 Article, the penalty for aggravated murder as defined by law shall be, [death] upon unanimous
- 8 affirmative jury findings as provided by law, [and otherwise shall be] life imprisonment [with
- 9 minimum sentence as provided by law] without possibility of parole.
- 10 SECTION 2. The amendment proposed by this resolution shall be submitted to the people for
- 11 their approval or rejection at the next regular general election held throughout the state.