

FAMILY YMCA OF MARION AND POLK COUNTIES
JOB DESCRIPTION
YMCA CAMP GREIDER



JOB TITLE: Waterfront Director
REPORTS TO: Camp Director
FLSA TYPE: Full Time; Seasonal; Exempt
DEPARTMENT: Camping

GENERAL FUNCTION

The Waterfront Director is responsible for the design and implementation of all pond and pool activities and ensuring the safety of both campers and staff using the pond and pool facilities.

ENTRY REQUIRMENTS AND TRAINING

- Age 20 by June 1.
- Two years of college or equivalent in camping experience preferred.
- Holds either: lifeguard training from a nationally recognized certifying body or swim instructor certification from a nationally recognized certifying body.
- Has at least six weeks previous experience in a management or supervisory position at a similar aquatic area or has completed additional aquatics management or supervision training from a nationally recognized aquatics organization.
- Prior leadership with groups of children at camps, youth groups, community groups preferred.
- Supervisory experience, especially with one's peers, preferred.
- Possess desire and ability to work with children.
- Ability to understand the needs of campers and place campers' needs and camp's needs ahead of personal needs.
- Ability to relate to one's peers, supervisors, and children effectively.
- Ability to work in outdoor environment and convey an appreciation for and understanding of the natural environment to campers.
- Possess flexibility, maturity, and the ability to work with minimal supervision.
- Good character and ability to act as a role model for youth.
- Current First Aid & CPR Certification.

PRINCIPAL ACTIVITIES

- Assist Camp Director and other program staff in developing and implementing staff training – especially as related to swimming and water activities.
- Design and implement pool/waterfront activities.
- Supervise staff assigned to pool and lake activities.
- Conduct ongoing observation of staff, with attention to their use of established safety regulations, appropriate instruction, and their ability to identify and manage environmental and other hazards related to the aquatic activity. Provide ongoing instruction as needed.
- Assume responsibility for the health and safety of campers participating in program.
- Create a safe environment for all participants by use of appropriate safety ratios.
- Ensure staff is familiar with all waterfront and emergency procedures.
- Maintain pond and surrounding area as well as ensure pool area is maintained to the 4-H Center's standards.
- Communicate with Program Director or Camp Director for all program needs.
- Provide break coverage for counseling staff as needed.
- Serve as a good role model for camp behavior for staff and campers
- Assist with facilitating camp programming in other areas as needed.

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WORKING CONDITIONS

- Transportation from the YMCA to Camp Greider and back is provided daily.
- Physically able to accompany campers to and participate in all camp activities.
- Able to communicate verbally with campers and to provide instructions.
- Possess visual and auditory ability to respond to critical incidents and physical ability to act swiftly in emergency situations.
- Able to observe camper behavior, respond to health and safety concerns and deal appropriately with camper behavior.
- Able to work outdoors in varying weather conditions (rain, heat, etc).
- Able to work long hours including some evenings and weekends.
- Able to follow all camp rules and YMCA policies and procedures as outlined in the Staff Handbook.

This job description may not be all inclusive and employees are expected to perform all other duties as assigned and directed by management. Job descriptions and duties may be modified when deemed appropriate by management.

Employee Name: _____

Employee Signature: _____ **Date:** _____

Supervisor Signature: _____ **Date:** _____