

**FAMILY YMCA OF MARION AND POLK COUNTIES**  
**JOB DESCRIPTION**  
**YMCA CAMP GREIDER**



**JOB TITLE:** Unit Director  
**REPORTS TO:** Camp Director  
**FLSA TYPE:** Full Time; Seasonal; Exempt  
**DEPARTMENT:** Camping

**GENERAL FUNCTION**

The Unit Director is responsible for the supervision of Junior Counselors, CITs and Volunteers in a day camp setting. The Unit Director is responsible for creating camper groups and for assigning Junior Counselors and Volunteers to groups/program areas as needed. Will work with Camp Director to ensure needs of staff and campers are met.

**ENTRY REQUIRMENTS AND TRAINING**

- Age 21 or over by June 1 preferred.
- Two years of college or equivalent in camping experience.
- Prior leadership with groups of children at camps, youth groups, community groups.
- Prior experience developing and implementing curriculum, preferably in the camp setting.
- Supervisory experience, especially with one's peers, preferred.
- Possess desire and ability for working with children.
- Ability to understand the needs of campers and place campers' needs and camp's needs ahead of personal needs.
- Ability to relate effectively to one's peers, supervisors, and children effectively.
- Ability to work in outdoor environment and display an appreciation and understanding of the natural environment to campers.
- Possess flexibility, maturity, and the ability to work with minimal supervision.
- Good character and ability to act as a role model for youth.
- Current First Aid & CPR Certification.

**PRINCIPAL ACTIVITIES**

- Supervise Junior Counselors, CITs and Volunteers, serving as their leader and mentor and provide ongoing feedback and coaching.
- Check in with unit staff daily, provide support and leadership for each counselor.
- Ensure counselors provide supervision, leadership and guidance to campers.
- Serve as a good role model for camp behavior for staff and campers.
- Assume responsibility for the health, welfare, and safety of campers under their supervision.
- Work with the Program Director to plan and implement camp programming.
- Work in program areas as assigned.
- Provide coverage for cabin groups as needed.
- Communicate with Camp Director on a daily basis about needs of staff and campers within unit.
- Communicate with parents at check-in and check-out days or as needed.

**WORKING CONDITIONS**

- Physically able to accompany campers to and participate in all camp activities.
- Able to communicate verbally with campers and to provide instructions.
- Possess visual and auditory ability to respond to critical incidents and physical ability to act swiftly in emergency situations.
- Able to observe camper behavior, respond to health and safety concerns and deal appropriately with camper behavior.
- Able to work long hours including nights and weekends.

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- Able to work outdoors in varying weather conditions (rain, heat, etc) and live in a rustic outdoor setting.
- Able to follow all camp rules and YMCA policies and procedures as outlined in the Staff Handbook.
- May work at another camp location as needed.

**This job description may not be all inclusive and employees are expected to perform all other duties as assigned and directed by management. Job descriptions and duties may be modified when deemed appropriate by management.**

**Employee Name:** \_\_\_\_\_

**Employee Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_