



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Job Title: School Age Childcare Site Director **Branch:** All Licensed Sites
Reports to: Program Coordinator **Department:** SACC
Status: P/T 7am to 9am & 3pm to 6pm
Rate: 10.50 and up based on experience

General Function:

To follow general direction of SACC Program Director or designee and implement all planned activities from the Curriculum Box daily. To supervise a group of school age children and ensure all children's individual needs are met with dignity and respect and that all safety procedures are followed according to YMCA policies and procedures.

Minimum Entry Requirements:

- 18 years of age
- 20 semester hours or 30 quarter hours in recreation, education, early childhood or related field
- Or 1 year experience in certified childcare center or comparable group program
- Or 15 quarter or 10 semester hours at a college or university in related field and 6 months experience in a certified childcare or comparable group program.
- Must be on the Oregon Childcare Registry.
- Must complete several other certificates for position, CPR, Food Handlers, and more.

Physical/Mental Requirements:

- Must be physically capable of observing and listening for children at all times.
- Must be physically capable of lifting 40 pounds.
- Must be able to quickly reach a child and/or situation to prevent harm

Essential Functions of the Job:

- Accountable for site specific, administrative duties, problem solving and parent/school communications.
- Curriculum Planning
- Health and Safety
- Behavior Management
- Family Involvement
- Child Development
- Personal Development
- Administration

All YMCA employees enjoy the following benefits:

- Accrued sick pay
- Tax deferred savings plans
- Eligibility towards YMCA Retirement Funds
- Free YMCA memberships
- Upgrades to family memberships and discounts