

FAMILY YMCA OF MARION AND POLK COUNTIES
JOB DESCRIPTION
YMCA CAMP GREIDER



JOB TITLE: Outdoor Skills Director
REPORTS TO: Program Director
FLSA TYPE: Full Time; Seasonal; Exempt
DEPARTMENT: Camping
SALARY: \$250/wk

GENERAL FUNCTION

The Outdoor Skills Director is responsible for developing the programs at the archery ranges, hiking and other outdoor activities as appropriate for the camp setting. The Outdoor Skills Director is responsible for providing direct supervision at these skill group areas, assisting the counseling staff in successfully guiding campers through these activities.

ENTRY REQUIREMENTS AND TRAINING

- Age 20 or over by June 1 preferred.
- Two years of college or equivalent in camping experience.
- Prior leadership with groups of children and teens at camps, youth groups, community groups.
- Prior experience developing and implementing curriculum, preferably in the camp setting.
- Experience in and knowledge of archery skills, hiking/camping, environmental education.
- Supervisory experience, especially with one's peers, preferred.
- Possess desire and ability for working with children and teens.
- Ability to understand the needs of campers and place campers' needs and camp's needs ahead of personal needs.
- Ability to relate effectively to one's peers, supervisors, and children effectively.
- Ability to work in outdoor environment and display an appreciation and understanding of the natural environment to campers.
- Possess flexibility, maturity, and the ability to work with minimal supervision.
- Good character and ability to act as a role model for youth.
- Current First Aid & CPR Certification.

PRINCIPAL ACTIVITIES

- Design and implement Outdoor Skills groups, including program for Archery Range and hikes – with a focus on exploration of the outdoors/nature.
- Develop outdoor activities to support weekly themes.
- Provide support and leadership for counseling staff as appropriate.
- Serve as a good role model of appropriate camp behavior for staff and campers.
- Assume responsibility for the health and safety of campers under their supervision.
- Check in with counseling staff daily to ensure campers' and staff needs are being met.
- Communicate with Program Director and Camp Director on a daily basis about needs of staff and campers.
- Provide breaks for counseling staff as needed.
- Communicate with parents at check-in and check-out or as needed.
- May work with Camp Director to help design and implement staff training.

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WORKING CONDITIONS

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- Transportation from YMCA to Camp Greider and back will be provided daily.
- Physically able to accompany campers to and participate in all camp activities.
- Able to communicate verbally with campers and to provide instructions.
- Possess visual and auditory ability to respond to critical incidents and physical ability to act swiftly in emergency situations.
- Able to observe camper behavior, respond to health and safety concerns and deal appropriately with camper behavior.
- Able to work long hours including some evenings and weekends.
- Able to work outdoors in varying weather conditions (rain, heat, etc.).
- Able to follow all camp rules and YMCA policies and procedures as outlined in the Staff Handbook.

This job description may not be all inclusive and employees are expected to perform all other duties as assigned and directed by management. Job descriptions and duties may be modified when deemed appropriate by management.

Employee Name: _____

Employee Signature: _____ **Date:** _____

Supervisor Signature: _____ **Date:** _____