

**FAMILY YMCA OF MARION AND POLK COUNTIES
JOB DESCRIPTION
YMCA CAMP GREIDER**



JOB TITLE: Bus Driver
REPORTS TO: Camp Director and Transportation Coordinator
FLSA TYPE: Full Time; Seasonal; Exempt
DEPARTMENT: Camping

GENERAL FUNCTION

The Bus Driver is responsible for providing safe transportation of day campers and camp staff on a daily basis.

ENTRY REQUIRMENTS AND TRAINING

- Age 25 or older by June 1.
- Possess an Oregon Class B CDL with passenger endorsement and air brake endorsement.
- Prior leadership with groups of children at camps, youth groups, community groups, schools.
- Possess desire and ability for working with children.
- Ability to understand the needs of campers and place campers' needs and camp's needs ahead of personal needs.
- Ability to relate effectively to one's peers, supervisors, and children effectively.
- Possess flexibility, maturity, and the ability to work with a minimum of supervision.
- Good character and ability to act as a role model for youth.
- Current First Aid & CPR Certification.

PRINCIPAL ACTIVITIES

- Transport day campers from YMCA to Camp Greider and back daily; transport campers from Camp Greider to the 4H swimming pool several times weekly.
- Serve as a good role model of appropriate camp behavior for staff and campers.
- Assume responsibility for the health and safety of campers under their supervision.
- Create a safe environment for all participants.
- Communicate with Transportation Coordinator for all maintenance and bus needs.
- Maintain cleanliness of vehicles.
- Ensure that vehicles are fueled and ready to transport campers and staff as needed.
- Provide supervision of staff and campers as necessary to maintain safety of all participants.
- Assist with facilitating camp programming in regards to transportation needs.

WORKING CONDITIONS

- Physically able to inspect and drive large school bus.
- Able to communicate verbally with campers and to provide instructions.
- Possess visual and auditory ability to respond to critical incidents and physical ability to act swiftly in emergency situations.
- Able to observe camper behavior, respond to health and safety concerns and deal appropriately with camper behavior.
- Able to follow all camp rules and YMCA policies and procedures as outlined in the Staff Handbook.
- May work at another location as needed.

This job description may not be all inclusive and employees are expected to perform all other duties as assigned and directed by management. Job descriptions and duties may be modified when deemed appropriate by management.

Employee Name: _____

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Employee Signature: _____ **Date:** _____

Supervisor Signature: _____ **Date:** _____